

Sales Assistant

Access World Europe

Company

Access World (100% subsidiary of Glencore PLC) is a global commodities warehousing and logistics business. Access World has its Head Office in Zug, Switzerland and operates in various regions across Europe, the Americas, Africa and Asia-Pacific, each with their own corporate functions including business development, finance, legal, and operations.

We are a diverse and dynamic company looking for people who are driven, committed, and passionate. As we are expanding our Sales department Access World Europe is looking for an ambitious Sales Assistant.

Sales Assistant Access World Europe

Your function will be:

- To assist and support the sales team in all its daily functions. Your time will be mostly spent in the office.
- Prepare analysis, agendas, content, materials and follow up documentation as appropriate
- Assist sales teams in exploring client needs during the course of the sales process
- Assist in the preparation of quotes, weekly reporting, KPI reports
- Prepare P&L's to assist sales teams to make the appropriate evaluations
- Maintain the CRM system with up to date customer and deal data
- Market research

Potential candidates should possess the following attributes:

- Education level required: MBO in logistics or marketing
- Good command of Dutch and English.
- Good computer skills (ex. office package)
- Organisational skills
- Commercial awareness
- Adaptability
- Good team working skills
- Communication skills
- Numerical skills

What to expect

You will play an important supporting role for Access World Europe BV in Rotterdam and you will contribute to the growth of the business. As a global player Access World offers excellent development and growth opportunities in an ambitious and results-oriented environment.

Please apply by sending resume to HR_NL@accessworld.com